

Application for Full Membership of UKHCA

Completing this application form

1. Please complete the application form in full, signing the declaration and consent in section A and returning all documents requested in section D.
2. Admission to membership is subject to accurate completion of this application form and any supplementary vetting procedures that UKHCA may require.
3. If you are required to register with the statutory regulator in the country where your branch or branches operate and your registration is withdrawn, then membership of UKHCA will automatically lapse.
4. Organisations are required to seek membership for all their branches that provide homecare.
5. Current membership fees can be found at www.ukhca.co.uk/membertypes.aspx.
6. Payment can be made by cheque, or by annual direct debit (using the form provided with this application).
7. Payment by credit or debit cards can be made by calling 020 8288 5291.
8. A monthly Direct Debit scheme is also available, please call 020 8288 1552 to request a Premium Credit Monthly Instalment Plan.
9. You can also apply for membership online at www.ukhca.co.uk/joinonline.aspx.

A. Declaration and Consent

I confirm that the details given on this application form are correct and that all branches will adhere to the UKHCA Code of Practice (available from www.ukhca.co.uk/codeofpractice.aspx).

By signing the Declaration I agree to UKHCA making the name, address, telephone number, e-mail and website address of my organisation available to:

- Individuals seeking care services
- The UKHCA website
- Local Authorities, Health Authorities and similar bodies
- Independent and voluntary organisations
- Other organisations, or individuals, as the UKHCA Board shall decide.¹

Print your name:

Signature:

Date:

B. About your organisation

The main contact for this location:

Title (please tick): Mr Mrs Ms Dr

First name:

Surname:

Job title:

Organisation name:

Operating address:

Postcode:

Telephone:

Fax:

E-mail address:

Website:

Number of service providing branches:
(If this number is more than one, please submit the above information for all branches)

C. About your business

1. Do you provide your service (Please tick ✓)

As your sole activity?

As part of more than one activity?
(eg. a nursing agency or care home)

2. Please tick (✓) if your organisation can supply:

Personal care, nursing care, support or domestic care

3. Please tick (✓) all the categories of staff your organisation can supply:

Qualified Nurses Domiciliary careworkers Support domestics

¹ UKHCA does not give details, other than those described above to any third party without the written permission of the member organisation.



Signature (s)
Date

This guarantee should be detached and retained by the Payer

THE DIRECT DEBIT GUARANTEE

1. This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
2. If the amounts to be paid or the payment dates change, Premium Credit will notify you five days in advance of your account being debited or as otherwise agreed.
3. If an error is made by Premium Credit or your Bank or Building Society, you are guaranteed a full and immediate refund of the amount paid.
4. You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send copy of the letter to Premium Credit Limited.



Just some of the benefits of UKHCA membership

Professional Representation

Relationships with national and regional Government enable UKHCA to represent the views of homecare providers with policy makers, regulators and the media.

Free Advice and Support

UKHCA is the first point of contact for professional advice and support within the homecare sector. Our telephone helpline includes free legal and human resources advice.

Conferences and Events

UKHCA has an extensive conference and workshop programme throughout the UK. Member organisations receive preferential rates of at least 33%.

Information Updates

Regular e-mail alerts, mailings and access to the member-only area website keep you updated with breaking news.

Publications and Resources

Our bi-monthly magazine, *Homecarer*, is a digest of sector information from the four nations of the UK and contains resources and information for homecare organisations and managers.

Research reports, factsheets and policy guidance documents share our knowledge of the sector and offer guidance on key practice issues, while our costing model helps providers create viable charge rates.

Commitment to Quality

Our Code of Practice enables our member organisations to demonstrate their commitment to quality. The UKHCA logo is a recognised 'kite-mark' in the care sector.

Training and Qualifications

UKHCA enables homecare providers to access training funds from the European Union and the UK Government.

Careworkers and managers can complete vocational qualifications and training courses through our accredited Assessment Centre that also provides qualified internal verifiers and an external verification service.

Advertising

The public regularly use our website and helpline to find homecare providers in their area.

UKHCA members can advertise under our corporate scheme in Yellow Pages and the Thomson Local directory.

Criminal Record Checks

The Association is a registered umbrella body enabling member organisations to undertake criminal record checks without the added burden of complex administration and security systems to satisfy applicable Codes of Practice.

Insurance

Our recommended insurance scheme has been designed exclusively for the sector by homecare experts and is only available to UKHCA members.

Useful Information

- More than 1,600 homecare providers are already in UKHCA membership.
- Our member organisations make a massive contribution to the homecare sector by providing 1.7 million hours of care a week to more than 116,000 people, in services valued at £1.1 billion pounds per year [February 2008].
- Only UKHCA member organisations can access our unique sector knowledge through the telephone helpline on 020 8288 5291.
- Every month more than 3,100 members of the public visit www.ukhca.co.uk/memberlist.aspx to find homecare providers in their local area. Hundreds more request this information by phone.
- In 2008-9 we'll run almost 40 conferences and workshops throughout the UK. More information at www.ukhca.co.uk/conferences.aspx.