

# Implementing the PVG Scheme

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# Introducing the PVG Scheme

CHECK TO PROTECT

## The PVG Scheme aims:

- To ensure that individuals who are unsuitable do not gain access to children or protected adults through their work
- To ensure that individuals who become unsuitable are detected early and prevented from continuing to work, or seeking to work, with children or protected adults
- To minimise bureaucracy.

## PVG Scheme – What's different?

- **Effective barring** - vetting information is assessed.
- **Adults' list** – new in Scotland.
- **Continuous updating** – new information is identified and acted upon.
- **Streamlined disclosure processes** – PVG Scheme membership makes moving between jobs easier.
- **Access to disclosure for personal employers** – for the first time.

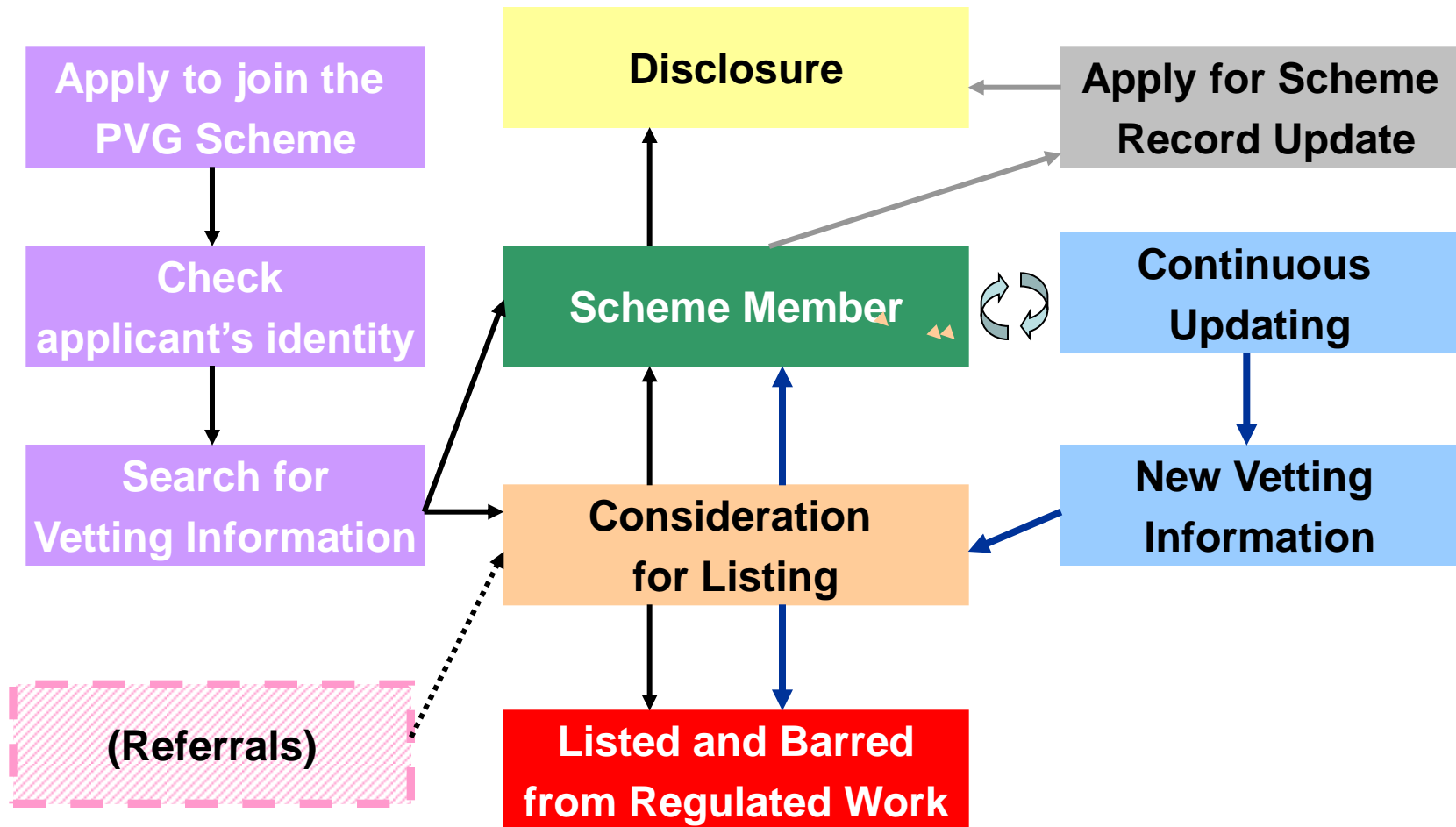
# PVG Scheme – What's familiar?

- **Registration** – No need to re-register
- **Applications** – Forms and employer responsibilities broadly the same
- **Referrals** – new responsibility for work with protected adults
- **Barred individuals** – Offence to ask a barred individual to do regulated work

# Protecting Vulnerable Groups Scheme

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## How the PVG Scheme works



## Scheme Record

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- **Personal membership information:** including PVG Scheme membership number.
- **Scheme membership:** one or both workforces.
- **Consideration for listing** – for the workforce(s) above.
- **Vetting information:**
  - Convictions and cautions
  - Sex offender registration
  - Other Relevant Information
  - Certain civil orders.

# Scheme Record Update

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- **Personal membership information:** including PVG Scheme membership number.
- **Scheme membership:** one or both workforces.
- **Consideration for listing:** for the workforce(s) above.
- **Changes to Scheme Record:**
  - date the Scheme Record was last disclosed
  - whether or not there was vetting information on last Scheme Record
  - dates of any vetting information added or removed from Scheme Record since.

# Making effective use of Scheme Record Updates

- **Over 90% of Scheme Records contain no vetting information**
- Scheme Record Update identifies whether vetting information exists
- Scheme Record Update shows dates when any vetting information has been added or removed
- Scheme Members can be asked to provide their last Scheme Record
- Security measures on Scheme Record and Update provide assurance that they match
- Upgrades to Scheme Record can be used where the Update shows that there is new information

# Scheme Membership Statement

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- **Personal membership information:** including PVG Scheme membership number.
- **Scheme membership:** one or both workforces.
- **Consideration for listing** – for the workforce(s) above.
- **Personal information**

# Fees

## CHECK TO PROTECT

- Application to join - £59
- Scheme Record - £59 (free when requested on application to join scheme)
- Scheme Record Update - £18
- Scheme Membership Statement - £18 (free when requested on application to join scheme)
- Scheme Record or Scheme Record Update for volunteers in a qualifying voluntary organisation in Scotland - free

# Assessing regulated work

## CHECK TO PROTECT

- Is it work?
- Who are they working with?
- What do they do?
- Is it their normal duties?
- Are there any exceptions which apply?

# Assessing regulated work

## CHECK TO PROTECT

- Caring for protected adults
- Teaching, instructing, training or supervising protected adults
- Being in sole charge of protected adults
- Providing assistance, advice or guidance to a protected adult or particular protected adults which relates to physical or emotional well-being, education or training
- Inspecting adult care services (including any premises used for the purposes of providing such services)

# Referrals

- An individual doing regulated work has done something to harm a child or protected adult;

**AND**

- The impact is so serious that the organisation has (or would) permanently remove the individual from regulated work.

# Do's and don'ts for organisations

## CHECK TO PROTECT

- Must not offer regulated work to a barred person.
- Should use the PVG Scheme to prevent this.
- Must only use PVG Scheme for regulated work.
- Must look after disclosure records in their possession and only retain for as long as is necessary.
- Should advise of any workers leaving their organisation – this will be easy with on-line accounts.
- Must remove a person from regulated work if Disclosure Scotland tell them they have become barred.

# Preparing for implementation

- Understanding which posts are in and out of scope
- New application forms
- New disclosures
- Understanding new responsibilities re adults
  - Referral
  - Barring

# Resources to support implementation

- Guidance
- Core presentation
- E-learning materials
- Self assessment tool
- Countdown communications from Disclosure Scotland and CRBS
- Marketing

#### Protection of Vulnerable Groups Scheme

Quit

The aim of this module 1a is to introduce the PVG Scheme, setting out what it does and providing a foundation for more detailed information in the other modules.

This module covers the following areas:-

- What is the PVG Scheme?
- What does the PVG Scheme do?
- What is different about the PVG Scheme?
- What is familiar about the PVG Scheme?
- Who should become a PVG Scheme member?
- What if I work outside Scotland?

This module section should take 15-20 minutes to complete.



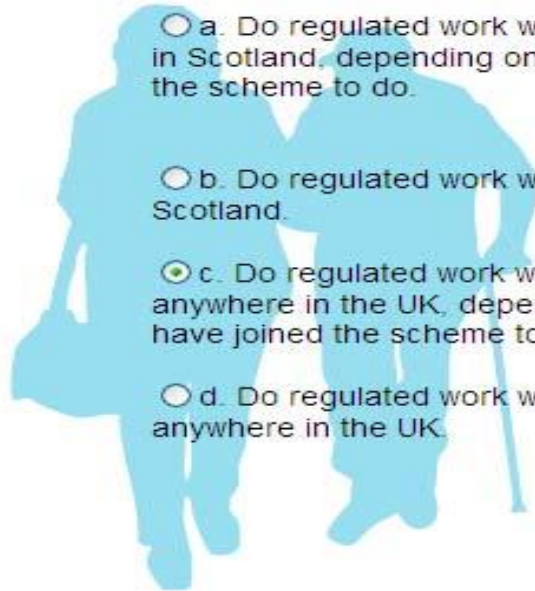
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# E-Learning quiz

## Module 1a Quiz

4. Being a PVG Scheme member means that an individual can:

- a. Do regulated work with children and / or protected adults in Scotland, depending on which types of work they have joined the scheme to do.
- b. Do regulated work with children and protected adults in Scotland.
- c. Do regulated work with children and/or protected adults anywhere in the UK, depending on which types of work they have joined the scheme to do.
- d. Do regulated work with children and protected adults anywhere in the UK.



next

# More information

**Further information:**

**[www.infoscotland.com/pvgscheme/](http://www.infoscotland.com/pvgscheme/)**

**PVG Helpline: 0870 609 6006**

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